



St. Joseph's Youth Camp, Inc.

PO Box 23658
Tempe, AZ. 85285

Lease Agreement

4860 Mormon Lake Rd. Mormon Lake, AZ. 86038

Please read and complete this agreement carefully.

This Agreement is between St. Joseph's Youth Camp, Inc. a 501(c)(3) non-profit corporation (LESSOR) located within the Coconino National Forest, and LESSEE (Organization Name) _____.

HOLD HARMLESS AGREEMENT

I understand that as part of this agreement I will secure a Certificate of Liability Insurance from an insurance company naming St. Joseph's Youth Camp, Inc. as an additionally insured Certificate Holder. Lessee agrees to indemnify and hold Lessor harmless for any and all damages, loss or injury of any kind or nature whatsoever, except for that caused by the negligence of Lessor. It is required that the Lessee of the camp facilities, obtain an insurance policy or rider, which will cover all members of their group for the duration of their Lease Agreement. **This certificate must be received 30 days prior to Rental dates.**

_____ Your initials

CAMP FACILITIES INCLUDE:

Twelve Cabins each have (5) bunk beds with mattresses with sleeping for 10 and additional beds available (3) in Nurses and (2) Directors cabins. Director's: 1 double and 1 single, private shower, and toilet. Nurse's Cabin: 1 double and 2 single, private shower, and toilet. If your group has over the 125 people for the cabins, 15 more people can be in your RV's or go into Tents on the property.

- Cabins have lighting, and 1 electrical outlet, 2 plugs and outside night lighting.
- Bring your own sleeping bag or bed coverings and pillow.
- Half log benches surrounding fire ring at the cabin area.
- Garbage /trash cans

Shower house with Individual Shower Stalls

- Flush toilets (toilet tissue provided) and wash sinks (hot and cold running water).
- Bring your own towels and showering essentials.
- 2 Portable Toilets at the cabin area.

Available Activity Equipment:

- Volleyball pit (sand) net and ball,
- Tether Ball pole (2 each) with balls.
- Flagpole (U.S. and Arizona flags only)
- Lighted path to and from cabins to play area.

Kitchen / Mess Hall: A checklist of kitchen utensils and cookware is at the camp.

The representative of the lessee will go over the checklist with the facilities manager at the time of arrival, and just prior to departure. The cost of missing items will be deducted from your deposit. **Kitchen / mess hall to be closed, off limits between the hours of midnight (12 AM - 6 AM).**

Equipment:

2 gas stoves	Free standing prep table
2 coffee makers (each 12 cup)	2 Convection oven
Walk-in refrigerator	3 deep sinks (dish and utensil cleaning),
Folding sit-down tables (approx. 12 each)	4 IGLOO juice servers
Trays, misc. utensils, kitchen table and chairs	Ice maker
3 Freezers	Trash Dumpster
Steam table (3 troughs) serving line	Outside charcoal BBQ pit with grill* (use subject to fire restrictions)
Microwave Oven	

Use of Tent area, vehicle campers, trailers, RVs, or any Vendor Activity Equipment YOU order to be on property for your stay MUST BE APPROVED and in writing prior to lease agreement approval. Additional fees may apply for excessive use of utilities. Under no circumstances are vehicles or equipment other than tents to be placed in the meadow labeled **NO VEHICLES.**

_____ Your initials

WHAT YOU ARE REQUIRED TO BRING

- Disposable paper plates, cups, cutlery, paper towels, heavy duty 50-55 gallon trash bags, dish, and shower soap.
- **Food:** You must provide your own food and cook.

FIREARMS and/or WEAPONS on CAMP PROPERTY

It is the Camps policy to **not allow** the use of any type of weapon on its property without expressed written consent from the Facility Manager and the Executive Director. The following are restricted items: knives, daggers (any size), arrows, slingshots, or guns of any type.

The Federal Rules for firearm use are as follows: (1) No shooting within ¼ mile of an occupied structure 2) no shooting across a road, trail, or body of water, or in any manner or place whereby any person/property is exposed to injury or damage as a result of such discharge.

RULES

No Smoking in any camp buildings. Due to the current fire restrictions, there is **NO SMOKING ALLOWED ON CAMP PREMISES**. Violations will result in a loss of the cleaning deposit, and violators will be asked to leave the camp.

No Pets without express written permission from St. Joseph’s Youth Camp in a separate agreement.

No Fires outside of approved fire ring (subject to fire restrictions).

Phone Usage: Any use of the camp phone will be **paid for by the person/group making the calls**.

Parking: Designated parking is in the grass lot across from the Chapel. You may unload vehicles next to the Dining Hall and cabins, but vehicles must then be moved to the parking lot.

Cleaning Deposit: A refundable cleaning deposit of \$550 is required upon arrival at the Campsite (given to the Facility Manager). Facility Manager will **return cleaning deposit after** passing final inspection, and evaluation of Kitchen checklist.

Silver rule: Leave it as you found it. Golden Rule: Leave it better than you found it.

Move-out Condition: The Lessee’s representative agrees to inspect the Camp Facilities with the SJYC Facility Manager on the first and last day of occupancy. Any damages done to buildings or equipment, or missing items will be charged to the group.

If you have questions about the rules, please contact us prior to your stay. Onsite questions may be answered by the Facilities Manager.

RENTAL FEES:

\$850.00 is required to Reserve and pay for the facility for a one-day use (24 hours - 12 Noon to 12 Noon)

Check must accompany signed Lease agreement. If not paying in full at the time requested when you submit your lease, the balance of these fees is due and payable at least **60 DAYS BEFORE** the Rental camp session begins.

Minimum Deposit: \$750.00 is required to reserve multiple days ((24 hours - 12 Noon to 12 Noon) and must accompany your lease agreement. Balance due at least **60 days prior to lease dates.**

The deposit or monies paid may be refunded **ONLY** if the Lessee cancels, in writing **two months prior** to the scheduled arrival date.

ADDITIONAL RENTAL OPTIONS

- **Directors Cabin:** \$50 per 24 hr. day (1 double and 1 single, private shower, and toilet)
- **Nurses Cabin:** \$50 per 24 hr. day (1 double and 2 single, private shower, and toilet)
- **Catholic Chapel on Campsite:** Not open for Rentals unless special permission is granted in writing for appropriate use.

MAXIMUM CAPACITY: We understand and agree to a MAXIMUM capacity of **140 people**.

Our group expects _____ (# of people)

Dates requested (INCLUDE the year): _____

CONTACT INFORMATION (PLEASE PRINT):

LESSEE or ORGANIZATION: _____

CONTACT NAME: _____

CONTACT PHONE: (____) _____

CONTACT CELL: (____) _____

CONTACT EMAIL ADDRESS: _____

ADDRESS: _____ **CITY:** _____ **STATE:** _____ **ZIP:** _____

PURPOSE OF EVENT: _____

PLEASE CHECK OFF YOUR REQUEST BELOW:

____ We agree to pay to St. Joseph Youth Camp, Inc. a fee of **\$850.00** for a **ONE-DAY** use. (24 Hours - 12-Noon to 12-Noon)

____ We agree to pay St. Joseph's Youth Camp, Inc. a fee of **\$750.00 a day for MULTIPLE days** (24 Hours - 12-Noon to 12-Noon)

_____ **Rental Days** x **\$750 Day** = \$ _____

ADDITIONAL OPTIONS TO INCLUDE IN YOUR REQUEST:

_____ **Day(s) Directors Cabin - \$50 per 24 hours** = \$ _____

_____ **Day(s) Nurses Cabin - \$50 per 24 hours** = \$ _____

TOTAL AMOUNT of REQUEST: \$ _____

AMOUNT of CHECK ENCLOSED(minimum \$750 is required): - \$ _____

BALANCE REMAINING (60 days prior to dates requested): \$ _____

I understand and agree if the Campsite is closed for any reason beyond our control, this agreement will be considered void. In such an event, all monies paid are non-refundable and all monies due are cancelled.

No modifications to this agreement can be accepted.

I agree to the terms of this lease agreement:

Signature: _____ **DATE:** ____/____/____
Obligated Person

Printed Name: _____

Mail all documents, payments, and balances due to:

**St. Joseph's Youth Camp Office
PO Box 23658
Tempe, AZ 85285**

For further information please send an email to: CampRental@sjycz.com or call 602-390-7195.

An accepted Camp Lease Agreement is considered in force and booked once you receive back a copy of this agreement signed by a SJYC Representative.

St. Joseph's Youth Camp, Inc.

Representative Signature: _____ **DATE**_____

Printed Name: Tyson Gentz, Board Member - Trustee